



## COURSE REGISTRATION OVERRIDE FORM

Please return this form to the registrar's office in Speare via email ([PSU-Registrar@Plymouth.edu](mailto:PSU-Registrar@Plymouth.edu)), fax (603- 535-2724), or in person.

The purpose of this form is for students to request an override from the Coordinator of their program during the summer months or in between semesters when the course instructor may not be available to provide the override.

Student ID \_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_

### Override Types:

- **Enrollment Limit** – allows you to register for a full course.
- **Time Conflicts** – allows you to register for two courses that overlap, even if one ends and the other starts at the same time.
- **Duplicate Topics** – allows you to register for a repeatable Topics course and you get a duplicate topic error message.
- **Program Requirements** – permission to bypass the requirement (*pre-requisites, co-requisites, class level, program/major restriction, and/or signature required*)

CRN	Course Number & Section	Course Title	Override Type Needed	Program Coordinator Signature <i>Required before submitting to the registrar's office</i>

Student Signature \_\_\_\_\_ Date \_\_\_\_\_  
*I certify that the information supplied on this form is true*

### Below for Registrar Office Use Only

Processed by: _____	Date _____	6/2022
---------------------	------------	--------